

NOTICE TO BIDDERS

Notice is hereby given that SEALED BIDS will be received:

BY AND AT: Town of Plainfield
206 W. Main Street
Plainfield, IN 46168
Attn: Clay Chafin

FOR: Recreation Center Entry Traffic Security Access Control

UNTIL: 7:00 P.M., local time, August 27, 2018.

RECEIPT OF BIDS: Bids received after the stated time will be returned unopened. Any postal/courier service is the agent of the Bidder. Bids are to be submitted on the Bid Form as provided in the Project Manual and on Indiana State Board of Accounts Form No. as required by the statutes of the State of Indiana. Bidders shall also submit financial data and a properly signed Affidavit of Non-Collusion as required by Form No. 96. Bids shall be submitted in a sealed envelope, marked with the name and address of the bidder, and clearly identified as follows:

SEALED BID: Recreation Center Entry Traffic Security Access Control

BID OPENING: Bids will be opened in public and read aloud the evening of the August 27, 2018 at the regularly scheduled Town Board Meeting.

PRE-BID MEETING: Pre-bid meeting for interested parties will be held on **Wednesday, August 15, 2018**, at 2:00 PM at the Plainfield Recreation Center site located in Plainfield, IN.

CONTRACT TYPE:

The project will be constructed under a Single Prime Contract with bids received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the project in full accordance with the Construction Drawings and Project Manual.

Where trade names, brand names, or manufacturer's names are used in the Project Manual, it is for the purpose of establishing kind and quality and not for the purpose of limiting competition. Bidders may offer items or materials equal in quality and having the same durability and efficiency if the Bidder first receives written approval from the Architect/Engineer prior to the date and time of the Bid Opening and complying with requirements indicated in Document 00 21 00, "Instructions to Bidders." The Bidder shall identify such substitutions by name, kind, and type with the Bid.

A Contract will be awarded to the lowest responsible and responsive bidder, complying with the conditions of the Instructions to Bidders and Advertisements for Public Bids. The Owner, however, reserves the right to reject any and all bids, and waive any informalities, discrepancies, omissions, variances, or irregularities in bids received in its sole discretion. If a contract is awarded, it will be to the "lowest responsible and responsive bidder" in accordance with Indiana's Public Work Projects Act, Indiana Code 36-1-12. The Bidder agrees to hold open its bid for a minimum of sixty (60) days from the date of the Bid opening.

The Contract to which the Owner will be a party will contain a provision prohibiting the other party to the Contract, and their subcontractors, from engaging in employment practice that constitutes a discrimination against a person because of the person's race, color, sex, religion, national origin or ancestry. The successful Bidder shall provide an affidavit with each billing assuring the Owner that this provision has not been violated.

BID DOCUMENTS:

Interested Prime Bidders may obtain electronic Bidding Documents at no cost from Eastern Engineering, <http://distribution.easternengineering.com>. All other bidders may purchase electronic or printed sets directly from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, 1.866.884.4115.

Any questions concerning bidding this project, project completion, scheduling, project administration, etc. shall be directed to Joshua Stowers, 317.951.9192, jstowers@arcdesign.us

BID DOCUMENTS - REVIEW:

Construction will be in accordance with the bid documents, which may be viewed at the following locations, as well as local plan rooms:

1. arcDESIGN
201 N. Delaware Street, Suite B
Indianapolis, Indiana 46204
317.951.9192

PART 1 - BID SECURITY: Each bid shall be accompanied by a bid security for five percent (5%) of the base bid in the form of a certified check or a bid bond. Bid bonds shall be executed by the bidder and a surety company qualified to do business in the State of Indiana. The check or bid bond shall be made payable to the Town of Plainfield. Should a successful Bidder withdraw the bid, or fail to execute a satisfactory Contract, the Owner may then declare the Bid deposit forfeited as liquidated damages.

PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:

The Bidder receiving the award shall furnish an approved Performance Bond and a Labor and Materials Payment Bond for 100% of the contract amount, which shall cover faithful performance of the Contract and the payment of all obligations. The cost of the bonds shall be at the expense of the Bidder and be included in the Bidder's bid. The bonds shall be executed by a surety company approved by the Owner and qualified to do business in the State of Indiana.

END OF NOTICE TO BIDDERS